
Consultation Fees for Travel Arrangements

I have read the Ubiquity International Agency Services Fee statement, and I understand that in order to proceed with my booking, I must pay the following:

- 1) as a retainer:
 - \$75 consultation fee (for up to one hour of consultation),
 - \$55 per hour services fee at 2 hours (equals \$110)

- 2) as subsequent fees:
 - \$55 per hour services fee
 - 5% transaction fee per transaction

During the consultation, in person, by phone, by email or other communication means, your itinerary and travel needs and goals will be discussed and outlined. Please take the time to complete the online booking form to make this process as efficient as possible. All arrangements are made with care. We always confirm with you that what we recommend is consistent with your goals. Ubiquity International, LLC is not liable for any services rendered by a provider that might not meet your expectations. Should any problem arise with a provider, please always notify us. Ubiquity International works with a variety of suppliers. Not all suppliers are personally known to us but we use industry standards for recommending suppliers. Ubiquity International will often forward information to you about a supplier and products provided by the supplier or another industry service. We are not responsible for the accuracy or legitimacy of this information. We do our best to match your requests with the selections of suppliers. Agency fees are non-refundable, regardless of your decision to purchase any travel items, the availability of any travel items or your satisfaction with any travel items or services.

By signing below, whether by hard signature or electronic signature, I acknowledge that I have read and understood the terms contained in this document and the Ubiquity International Agency Services Fee statement. By providing my credit card information, I authorize Ubiquity International, LLC to charge my card for the retainer amount indicated above and for subsequent fees incurred in the provision of agency services.

Print Name

Signature

Date

I have enclosed a check for \$185. (Note: A \$35 item fee applies for any returned check.)

Please charge my credit card: Visa MasterCard Discover American Express

Name as it appears on the card

Billing address

Contact phone and email (if other than client)

Card Number

Expiration (mm/yy)

CVN/CVV*

Authorized Signature

(*The CVN is the three digit number on the back of a VISA, MasterCard or Discover card printed after the card number. The CVV is the four digit number printed above the card number on AMEX cards. This number is used to prevent against fraud. Please note that the charge will appear on your statement as PAYPAL*UBIQUITY INTL.)